

DRAFT Secretariat meeting minutes

2nd February 2022

Present: Dermot, Damon, Cornelia, Monica, Mary, Fionnuala, Padraic, Sarah F, Sarah C

Apologies: Elaine, Tracey

Minutes

Sarah F unable to present previous minutes. Action: will forward after meeting

Work update

Sarah F gave a short work update; strategic plan adopted and published on website, CLF Freedom Drive, updating database, Crating Capable Communities training, CATU meeting, CEN meeting, Traveller CDP, Quare Clare, more about Anti-Poverty strategy below

Noted that a lot of work has been done since the last secretariat meeting.

Finance Update

Sarah F presented 2021 accounts. All transactions have a paper trail and Clare PPN is ready for a financial audit (which will be happening later this year). 2022 budget presented with wage increments.

Action: Budget to be presented to Bernie Haugh on Tuesday 8th February.

Updated Secretariat ToR and Code of Conduct

Sarah F circulated updated Secretariat ToR and Code of Conduct document. Read together and agreed. Sarah F spoke about reviewing all policies. Mary O agreed that it is important to keep policy documents up to date and we should look at a few at each meeting.

Action: Sarah F to circulate all existing policies request that Secretariat propose which ones they would like reviewed at the next call for agenda items.

Lease

Sarah F had meeting with Alan Lewis regarding the extended use of the premises for Traveller CDP. He has no problem with PPN/CWN getting money from the Traveller CDP but has revised the total premises rent to €8,000 for 2022 (€4,000 each). This was to be expected as we were due a rent revision after two years (now entering year 4). Overall we will be better off as CLDC will be contribute one third of rent.

Action: Will discuss CLDC's contribution & SLA to be written up between CLDC and PPN.

Currently there are two regular users of the large meeting room; Novas and Talking Men to Men. Haven Hub is not meeting at the moment. They might be in contact if they get up and running again.

County Development Plan

Closing date for submissions 28th March 2022. CCC is holding public consultations. PPN met with CEN

Action: PPN to draft a submission on behalf of CEN which they can feedback on.

Action: PPN to hold consultation for all member groups

IHREC Anti-Poverty Strategy

Next report due 15th February. Sarah C in contact with IHREC regarding delays of peer research and they are agreeable. William currently collating parliamentary questions for website and for use by Conor. William has also collected a list of service providers and organisations involved with those experiencing poverty in Clare. This is with a few to conducting a survey and /or focus group to determine the level and type of services available in Clare. Focus groups to include CEN, Novas, Primary Health. Currently services concentrated in Ennis. Noted that the reduction of community welfare officers in 2011 resulted in SW 'savings' of €16.9 million due to inaccessibility. Also noted that state bodies need to step up in addressing poverty eg: CCC should have apprenticeships

Action: Meet with Conor McCabe regarding time extension and next actions of project

LECP

Consultation starting end of March. This is the document that details how some of the objectives in County Development Plan will be achieved (who is responsible for what and how). Michael Ewing IEN want to put the SDGs in the LECPs. Some criticism noted re: SDGs out of date and need to be reviewed on. LCDC approve LECP but sub-committee members are not all LCDC members. LECP to include climate action measures for the first time. Climate action/biodiversity is a standing order on every SPC (therefore the responsibility of none. Each council needs a biodiversity officer.

Action: Read LECP policy guidelines

Rep Position on Secretariat Network

Fionnuala has not been able to attend regularly. Monica asked how often and that the rep must be at all the secretariat meeting in order to represent the PPN. The National Secretariat meetings are every second month and a big commitment. Department is looking at getting a HR mediation person. Fionnuala considering stepping down. Cornelia asked of that was Fionnuala's decision or was it encouraged. Monica said that it came up after the last secretariat meeting when Fionnuala was unable to attend. Fionnuala expressed frustration with the Mazers review.

Postponed meeting with Bernie Haugh

Budget, workplan, SLA and MOU was to be agreed on 31st January. Postponed to 8th February 2.30pm

AOB

NEXT MEETING 9th March 6.30pm