

## **Secretariat Meeting 19<sup>th</sup> March 2019**

**Present:** Pdraig, Mary O'Donohue, Theresa O'Donoghue, Sarah Clancy, Sarah Ferrigan

**Apologies:** Eugene Crimmins, Fionnuala Collins (telephoned)

### Staff contracts:

Reviewed and signed by HR committee.

### Work update:

Sarah C. gave review of consultations, formation of CLG, registering with Revenue and application for charitable status.

### New Secretariat member – Fionnuala:

Called Fionnuala and welcomed her and introduced her to the Secretariat.

### Resignations:

Dermot & Cillian have resigned due to standing in local elections. Cillian will not be at the meeting re: Clár funding.

### Service Level Agreement with Clare County Council:

Outstanding. Will update the SLA to reflect current situation and send to Monica.

### Annual report:

Online form is not working, Glitch losing information. Due 25<sup>th</sup> March. Will be sent to councils. We are looking for an alternative method eg. Fillable PDF

### Submission:

T O'D asked about the submissions (Heritage and Project 2040). Did we feel that they were worth the work involved? Agreed that it was.

### Housing action group update:

Hotels and B7Bs are now block booked by HAG. Increase in demand for services. Nothing yet on providing meals and laundry services.

### Local Elections:

Three former PPN reps in total are candidates in May's local elections (all stepped down on declaration). It is decided that hustings and voter registration events would be a good exercise in democracy and participation. Dates and format to be decided.

### Secretariat elections:

Three secretariat positions are up for election after the following members stepped down; Cillian Murphy (C&V), Christy Leyden (Env.) & Eugene Crimmins (Shannon MD). Elections to start as soon as possible, with more secretariat elections later in the year. It is noted that there will be various LA committee representative roles up for election after the LA elections.

### Annual Leave:

Sarah C. 5 days leave request 1<sup>st</sup> April – 15<sup>th</sup> April (TOIL used also). Request approved

**Next meeting date to be decided (possibly June)**