

# Clare PPN Notice of Elections February 2020

Clare Public Participation Network will be conducting elections from among its **Environment** membership for the following positions which have become vacant:

- **Clare County Council's Rural Development Forum**  
The Rural Development Forum oversees the implementation and review of the Clare Rural Development Strategy 2026 and meets quarterly. The successful candidate will be required to prepare a short report after each meeting. The Strategy can be viewed here: <https://www.clarecoco.ie/services/community/publications/clare-rural-development-strategy-2026-26009.pdf>  
This position requires considerable commitment. The successful candidate will be required to attend initial training and up to twelve meetings or other events per year:
  - four forum meetings (with a brief pre-meeting at Clare PPN)
  - four Clare PPN plenary meetings
  - occasional meetings, events and/or training throughout the year
- **Clare County Council's Local Community Development Committee (LCDC)**  
The LCDC is responsible for the co-ordination, governance, planning and oversight of local development spend. This position requires considerable commitment. The successful candidate will be required to attend initial training and approximately twelve meetings/events per year:
  - six LCDC meetings (with a brief pre-meeting at Clare PPN)
  - four Clare PPN plenary meetings
  - occasional meetings, events and/or training throughout the year
- **Clare Public Participation Network Secretariat x 2**  
The Secretariat oversees the finances, employment, governance requirements and general running of the Clare PPN. This position requires considerable commitment. The successful candidate will be required to attend initial training and up to twelve meetings/events per year:
  - six Secretariat meetings
  - four Clare PPN plenary meetings
  - occasional meetings, events and/or training throughout the year

Clare PPN will provide support for anyone who decides to take on these positions with travel expenses covered by Clare PPN & Clare County Council.

## **Election Rules and Process:**

- Only groups who were members of Clare PPN on **14<sup>th</sup> February 2020** are eligible to vote in these elections.
- No person can represent Clare PPN on more than one external committee or body.
- Only groups who are members of the Environmental Pillar may nominate a candidate for an Environmental representative position.
- Only groups who are members of the Environmental Pillar may vote for an Environmental candidate.
- Each member group may nominate **one candidate** and may cast **one vote** in the relevant election. It is each group's named contact person's responsibility to consult with their own members in regard to this.

### **How to nominate a candidate:**

Nominations are open from today **Friday, 14<sup>th</sup> February 2020** until **Friday, 28<sup>th</sup> February 5pm** – no late nominations will be accepted.

Groups wishing to nominate a candidate must seek their consent first and then must send us an email to [admin@clareppn.ie](mailto:admin@clareppn.ie) with the following information:

- Name of Community Group.
- Position for which you are nominating a candidate.
- Name of proposed nominee.
- Contact details of proposed nominee.
- A short paragraph (up to 200 words) detailing the nominees' suitability and experience for the role- this will be shared on social media and on our website in advance of voting.
- A photo of your nominee which we may share with our members and social media followers.

Clare PPN will confirm receipt of nominations by email.

### **Voting:**

Following the close of nominations, Clare PPN will circulate candidate details to our Environment members and online voting will be open until **5pm on Monday, 9<sup>th</sup> March**. *NB: Even if you have nominated a candidate you will still need to cast your vote to support their election*

The names of the successful candidates will be announced on **Tuesday, 10<sup>th</sup> March** and presented for ratification to Clare County Council and to Clare PPN membership at the next plenary meeting.

For any further information about any of the above roles or Clare PPN's election processes please feel free to call us on 087 1617375.