

# Clare PPN Notice of Elections February 2020

Clare Public Participation Network will be conducting elections from among its **Community & Voluntary** membership for the following positions which have become vacant:

## **1. Clare County Council's Social Development Strategic Policy Committee (SPC)**

This committee is made up of Elected Councillors, Council Officials and community and social partner representatives. The task of each SPC is to assist and advise the council in the formulation, development and review of policy. This SPC is responsible for all areas of policy concerning housing, arts & culture, sports and recreation.

This position requires considerable commitment. The successful candidate will be required to attend initial training and up to twelve meetings/events per year:

- four SPC meetings on behalf of all Community & Voluntary member groups in Clare PPN (plus a brief pre-meeting on the same day at Clare PPN)
- four Clare PPN plenary meetings
- occasional pillar group meetings, events and training

Feedback after each SPC meeting will also be required.

## **2. Clare Public Participation Network Secretariat member**

The Secretariat oversees the finances, employment, governance requirements and general running of the Clare PPN. This position requires considerable commitment. The successful candidate will be required to attend initial training and up to twelve meetings/events per year

- six Secretariat meetings
- four Clare PPN plenary meetings
- occasional meetings throughout the year
- 

## **3. Clare County Council's Local Community Development Committee (LCDC)**

The LCDC is responsible for the co-ordination, governance, planning and oversight of local development spend. This position requires considerable commitment. The successful candidate will be required to attend initial training and up to twelve meetings/events per year:

- six LCDC meetings ( with a brief pre-meeting at Clare PPN)
- four Clare PPN plenary meetings
- occasional meetings, events and/or training throughout the year

Clare PPN will provide support for anyone who decides to take on these positions with travel expenses covered by Clare County Council and Clare PPN.

### **Election Rules and Process:**

- Only groups who were members of Clare PPN on **14<sup>th</sup> February 2020** are eligible to vote in these elections.
- No person can represent Clare PPN on more than one external committee or body.
- Only groups who are members of the Community & Voluntary Pillar may nominate a candidate for a Community & Voluntary representative position.

- Only groups who are members of the Community & Voluntary Pillar may vote for a Community & Voluntary candidate.
- Each member group may nominate **one candidate** and may cast **one vote** in the relevant election. It is each group's named contact person's responsibility to consult with their own members in regard to this.

#### **How to nominate a candidate:**

Nominations are open from today **Friday, 14<sup>th</sup> February 2020** until **Friday, 28<sup>th</sup> February 5pm** – no late nominations will be accepted.

Groups wishing to nominate a candidate must seek their consent first and then must send us an email to [admin@clareppn.ie](mailto:admin@clareppn.ie) with the following information:

- Name of Community Group.
- Position for which you are nominating a candidate.
- Name of proposed nominee.
- Contact details of proposed nominee.
- A short paragraph (up to 200 words) detailing the nominees' suitability and experience for the role- this will be shared on social media and on our website in advance of voting.
- A photo of your nominee which we may share with our members and social media followers.

Clare PPN will confirm receipt of nominations by email.

#### **Voting:**

Following the close of nominations, Clare PPN will circulate candidate details to our Community & Voluntary members and online voting will be open until **5pm on Monday, 9<sup>th</sup> March**. *NB: Even if you have nominated a candidate you will still need to cast your vote to support their election*

The names of the successful candidates will be announced on **Tuesday, 10<sup>th</sup> March**. .

For any further information about any of the above roles or Clare PPN's election processes please feel free to call us on 087 1617375.